



**WELLPARK**  
College of Natural Therapies

## WITHDRAWAL OR LEARNING MODE CHANGE FORM

STUDENT NAME: ..... STUDENT ID: .....

NAME OF QUALIFICATION: .....DATE: ...../...../.....

SIGNATURE: .....

***Please be aware that NO refunds will be given on any courses enrolled in (even those which have not yet begun) after day 8 of the commencement of your Programme.***

**Option A:** I would like to withdraw from the above qualification :    YES     NO

**What are your reasons for leaving?**

- Financial/ I don't have time to study
- I am struggling with learning
- Going to study elsewhere
- Personal

Please provide details as appropriate:

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**Option B :** I would like to change my Mode of Learning from:.....

To:.....

***\*\*please note there is a \$25 administration fee per course change\*\****

**What are your reasons for changing?**

- I am struggling with learning online
- Change in personal circumstances

Please provide details as appropriate:

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**What services did you utilize at the college before finalizing your decision to withdraw?**

- Counselling session at the Prema Clinic
- Free Academic Clinics
- Meeting with Faculty Support Personnel
- Meeting with Programme Leader

Please provide details as appropriate:

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**Is there anything that the college could have done further to help you complete your studies:**

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**Please forward this form to Faculty Support [facultysupport@wellpark.co.nz](mailto:facultysupport@wellpark.co.nz) . Please note that you will be removed from Moodle, please ensure that you download and keep any documents from Moodle BEFORE returning this form.**

**Office Use Only**-----

- Recorded on Withdrawal/deferral Spreadsheet
- Notified staff and Education Subcommittee
- Withdrawn Student from SMS correctly
- Asked Librarian to remove from Moodle
- Uploaded form to student's file on SMS

Faculty Support Signature ..... DATE: ...../...../.....