



APPLICATION FOR RECOGNITION OF PRIOR LEARNING FORM 2)

WELLPARK

Leading Natural Therapies

This Application for Recognition of Prior Learning Form 2) is to be used for RECOGNITION OF PRIOR LEARNING OR RECOGNITION OF CURRENT COMPETENCY. All students applying for recognition of prior learning, assessed or unassessed, must complete an application form at the time of enrolment, provide evidence of previously assessed equivalent learning and/or undertake a Challenge Test and/or provide a portfolio of evidence of prior unassessed skills, experiences and knowledge and pay the relevant fee.

Prior unassessed learning: Students who have already acquired current skills, experience and knowledge of a course of learning, but have not been formally assessed may apply for Recognition of Prior Learning (RPL) or Recognition of Current Competence (RCC).

RPL = Recognition of Prior Learning: People who already have skills and knowledge can be assessed immediately, by presenting a portfolio of evidence or by completing assessment tasks or Challenge Test.

RCC = Recognition of Current Competency: Often used as a synonym for RPL. Skills and knowledge obtained outside a recognised institution, which is then assessed for competency against Wellpark College locally approved standards, or NZQA national framework unit standards.

All Wellpark College RPL and RCC applications require you to take a Challenge Test, either through the College's assessment procedures or by an external agency to prove that the student has the skills and knowledge claimed. The student will pay for the costs of the Wellpark College Challenge Test or external agency assessment of current competency status PRIOR to the approval process. No refunds will be made if the student fails the Challenge Test. The Programme Leader sets the Challenge Test(s) and Faculty Support advises the applicant of assessment dates and outcomes. You are also required to provide a portfolio of evidence. Attach any Certificates, references or relevant photos as evidence. Please use the Course Descriptors on the website to compare specific Learning Outcomes of the Wellpark College course with your skills, experience and knowledge.

Fees for Challenge Tests

\$70 per written Challenge Test

\$70 per hour (or part thereof) for each practical Challenge Test(s), or for the external agency assessment of current competency status.

Prior assessed learning: *Students who have already acquired the knowledge/skills of a course of learning through successful assessed learning, or have already successfully completed a relevant course at Wellpark College may apply for Credit Transfer or Cross Credit. Please use the **Application for Recognition of Prior Learning Form 1).***

CT = Credit Transfer: *Credit for learning completed at a recognised institution or NZQA unit standard credits. If you have gained credits from courses outside Wellpark College you may be able to transfer these credits to the Wellpark Programme for which you wish to enroll (see Student Handbook).*

CC = Cross credit: *Students who have already passed a course or components, which form a Wellpark College course and can produce evidence to verify the credits achieved, are eligible for Cross Credit. A Cross Credit is free of charge.*

Please note: The maximum for any Wellpark qualification for Credit Transfer, Exemption, RCC and RPL is of 33% and the maximum for Cross Crediting between any Wellpark qualifications is 50% unless there is a special agreement with another institution, which the College recognises as having equivalency with the programmes and curricula offered by Wellpark College. You may not apply CT/CC/RPL/REC to a part of a course but only to full courses.

STUDENTS TO COMPLETE THIS SECTION

1. Personal Details

| | |
|---|---------------------|
| NAME : | STUDENT ID : |
| EMAIL: | |
| WELLPARK COLLEGE PROGRAMME YOU ARE ENROLLING IN: | |

2. Details of Prior Unassessed Learning: If you think you may have already acquired the skills and knowledge of a particular Wellpark College course through previous learning or life/work experience even though this has not been formally assessed, you will not qualify for a Credit Transfer but you can instead apply for Recognition of Prior Learning (RPL) or Recognition of Current Competency (RCC).

| Wellpark College course(s) for which you are claiming a RPL/RCC | Name the skill, experience or knowledge | How were they gained? | When were they gained? |
|---|--|------------------------------|-------------------------------|
| | | | |
| Compare specific Learning Outcomes of the Wellpark College course with your skills, experience and knowledge. | | | |
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| Compare specific Learning Outcomes of the Wellpark College course with your skills, experience and knowledge. | | | |
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| Compare specific Learning Outcomes of the Wellpark College course with your skills, experience and knowledge. | | | |
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| Compare specific Learning Outcomes of the Wellpark College course with your skills, experience and knowledge. | | | |

3. Details of evidence that I have attached to support my RPL/RCC application (for example, certificates, references, attestations, photos (please list in the Table below). Failure to provide full documentation will result in your application being declined.

| Evidence type | Details and date achieved |
|---------------|---------------------------|
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4. Student declaration (please read and sign)

I confirm that the information and evidence provided by me is authentic and accurate. I understand that the Challenge Test(s) must be passed in order for this application to be accepted. I understand that I will be informed of the outcome of my application and that no refund will be made if I fail the Challenge Test(s).

STUDENT SIGNATURE: DATE:

ON APPROVAL PROGRAMME LEADER AND ACADEMIC LEADER TO COMPLETE THIS SECTION

Programme Leader

Programme Year

Result of RPL/RCC application

| Wellpark course for which Prior Unassessed Learning is requested | PL decision (Accepted – A) or (Declined – D) | Comments |
|--|--|----------|
| | | |
| | | |
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*Please attach a copy of the completed and marked Challenge Test(s) to this document

*Please return this form to Faculty Support, who will advise the student of the outcome.

Programme Leader **Date**.....

Academic Leader **Date**.....

Please return this form to Faculty Support, who will advise the student of the outcome.

ADMINISTRATION USE ONLY

Date Form received by Wellpark College:

Payment made:

Student notified Y / N

Enrolment Advisor notified Y / N

Documents saved on student file (SMS) Y / N